

# Voyage @ Flash Ley

## PLANNING, OBSERVATION AND ASSESSMENT POLICY

Quality observations and assessment plays an important part in helping parents/carers and practitioners to recognise children's progress, to celebrate their achievements, plan for a child's interests and next steps of development. Assessment should not entail prolonged breaks from interaction with the children but should promote children's successful learning and development.

### AIM

We aim to use quality observations to inform and determine the direction of future planning. We aim to ensure children are offered appropriate opportunities through a broad and varied range of activities and experiences. We aim to demonstrate pupil progress, ensure personalised learning and analyse effectiveness.

### OBJECTIVES

- Assessments must have a purpose it must support and extend a child's learning as it is happening.
- Observations should build up an accurate picture of what children know, understand, feel, can achieve, and their personal interests.
- Observations should be planned, but, also, spontaneous moments should be included.
- Judgements of children's development and learning must be based on skills, knowledge, understanding and behaviour that are demonstrated consistently and independently.
- Effective assessment should take a holistic approach to reflect, accurately, the nature of the child.
- Partnership assessments should have contributions from home wherever possible.
- Assessments must actively engage parents in developing an accurate picture of the child's development.

### FORMS OF EVIDENCE

Home /Nursery Log books, Focus sheets, photographs, examples of work, displays, and individual 'Learning Journey' profiles, Marvellous Me, Evidence Me.

### PARENT / CARER PARTNERSHIP

Parents/carers provide baseline information on their child's stage of development on entry to the setting. This can be updated at any time by informing the child's key person.

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### **INTEGRATED REVIEW**

Between the age of 2 and 3 staff review each child's progress and provide parents/carers with a written summary of their child's development, in the three prime areas, in order to support their child's next steps. The Integrated Review (formerly known as the progress check) is delivered to the child's Health Visitor, via the Health Visitor Hub.

### **DEVELOPMENT SUMMARY SHEET**

Before transitioning to Nursery, or Reception, staff members will review each child's progress, and provide parents/carers with a short-written summary of their child's development in all areas (Transition Sheet) alongside their child's Learning Journey profile. Practitioners will address any learning and development needs, in partnership with parents/carers, offering support and intervention, where necessary, and involving other relevant professionals.

	<b>Extended Services Manager</b>	
	<b>Deputy Manager</b>	
	<b>Chair of Governors</b>	