

Voyage @ Flash Ley

PARENT / CARER PARTNERSHIP POLICY

Children learn through interacting with each other and the adults who care for, and educate, them. The quality of this interaction is a key factor in promoting children's learning.

The importance of continuity, consistency and progression in the early years is crucial, therefore there is a need to develop close links with parents, carers and professionals with whom the child is associated.

PRIOR TO ADMISSION:

- Clear information is given to parents and carers regarding Voyage @ Flash Ley.
- Parents are asked to share information about their child and their individual needs – getting to know you forms
- Opportunities are given to parents and carers to visit the setting with their child – Initial look around, taster sessions & PACT sessions
- Opportunities are presented to parents for them to become involved in school life – PACT sessions, Home/ school log, workshops and celebration opportunities e.g. Graduation
- Parents and carers are welcomed into an atmosphere of mutual respect, warmth, openness, trust and harmony.

ON ADMISSION:

- Parents and carers are able to stay initially, separating gradually over an agreed period of time according to their child's individual needs.
- Parents and carers have access to their child's key person on a daily basis or for discussion as needed.
- Voyage staff members will inform parents and carers of current themes, daily routines, events and special activities.
- Parents and carers have access to their child's individual Learning Journey profile.
- Children will each have a Learning Log, which contains information about, WOW moments, message and daily information about food, nappy changes, and sleep times.
- Parental communication is via Marvellous Me and our Facebook page
- Parents are encouraged to visit the school website, where Voyage information is also shared.

TRANSITION

Procedures are in place to assist with the smooth and effective transition from one group to another to ensure each child feels safe and secure within their new environment.

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ASSESSING, RECORDING AND REPORTING

The assessment and record keeping based on observation is a key element in understanding each child's level of achievement, interests and learning styles. Our Parent / Carer partnership Policy is successful due to the two-way flow of information. This has a positive impact on the children's learning and development.

Our visitors are made to feel welcome, valued and necessary through a range of different opportunities to collaborate between children, parents and staff including:

- Stay and Play/Taster sessions
- Induction 'Getting to Know You' booklet
- Daily access to staff
- Learning Journeys/ Marvellous Me
- Half Termly PACT (Parent and Children Together) session
- Transitional/progress discussions
- 2 year Progress Checks
- Learning Logs
- Home/School Link

Our effective practice enables parents to share in their child's developmental progress and contribute to their learning experiences.

	Extended Services Manager	
	Deputy Manager	
	Chair of Governors	